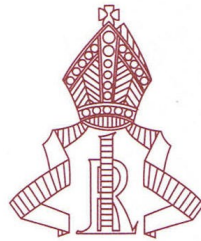


Bishop Luffa School

# Science Technician Information Booklet





## **Bishop Luffa Learning Partnership**

The Bishop Luffa Learning Partnership Multi Academy Trust was established in October 2020 and consists of Bishop Luffa School, which has a thriving Sixth Form, Rumboldswyke CoE Primary School, Lavant CoE Primary School, Fishbourne CoE Primary School, and West Dean CoE Primary School.

We strive to give students an experience of school that reflects John 10:10 'I have come in order that you may have life – life in all its fullness'. We are focussed on giving students the opportunity to explore different subjects, different sports and different hobbies and forge an identity that is their own. Guiding all of this is a belief that a full life flows from a relationship with God.

Our expectation for staff and students' conduct in school is based on John 15:12 'Love each other as I have loved you'. This has been turned into our school motto: 'Always our best because everyone matters.'

The Partnership is looking to add to their Science Technician team based at Bishop Luffa School. This is an extremely exciting time for staff to join a growing and ambitious Multi Academy Trust and the successful candidate can expect to receive a warm welcome into a very supportive partnership.

I look forward to meeting interviewees in due course and if you would like to come and visit the school before applying please do not hesitate to contact me.

Mr Mark Nicholds  
Chief Finance Officer  
Bishop Luffa Learning Partnership  
([nicholdsm@bishopluffa.org.uk](mailto:nicholdsm@bishopluffa.org.uk))





## Our Vision

*Our aim is to show every child what 'life in all its fullness' means.*

*We are a school of hope, where students are invited to explore their God-given potential.*

Staff at Bishop Luffa commit to:

- ◇ Inspire all students to be ambitious about their futures
- ◇ Encourage and develop leadership amongst students and staff
- ◇ Develop Partnerships within, and beyond, the school
- ◇ Foster engagement in personal and spiritual development
- ◇ Nurture a sense of belonging to a safe school and the wider world





# About Us

Bishop Luffa School is a busy and thriving mixed comprehensive, with 1578 students including 358 Sixth Form students, serving a wide area around Chichester. The school was founded in 1963 to give Christian families a place where their children could be given a high quality education based on Christian values. In 2013 the school became an Academy.

Our school proudly encourages students to explore a wide range of subjects and extra-curricular activities. At the last count, there were 49 clubs running regularly. We celebrate learning outside of the classroom in a number of annual events, such as 'Fruition' which showcases the Arts and Technology and our fiercely contested House competitions in Sports, Dance and Drama. We award a House Cup every year for the House that gains the most House Points.

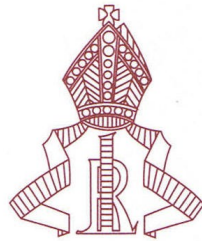


We want three things from our students: that they join-in, that they contribute to the school community and that they take their turn as leaders. Each House has a council led by its House Captains, and this feeds into our School Council, which is chaired by our School Captains. The School Captains regularly attend meetings with the school leadership team.

Each year group is served by a member of our clergy team, who are drawn from churches in our catchment area and reflect the diversity of the Christian faith. We also have a Worship Team of staff and students, who write and deliver the 'Connect' programme, which helps students to learn about their spiritual life.

Our ethos, and the tremendous support that we get from parents and carers, leads to our students achieving excellent results and following exciting careers. We are proud of our school and look forward to welcoming a new member of staff into the team.





# Science Technician

**37 hours per week**

**Term time only + 5 INSET Days**

**Grade 4 £24,790—£25,183 pro rata**

**Actual Salary £21,166—£21,502**

Bishop Luffa Learning Partnership is seeking to appoint a Science Technician to work as part of a team in the technical and practical support of the Science Department at Bishop Luffa School, to ensure consistent excellence in the standards and achievement, teaching and learning, quality of provision, and personal development of all students within the Faculty.

You will:

- have high standards and take pride in the quality of your work
- be able to work effectively in a team
- enjoy making a real difference to students' learning

This is an outstanding opportunity to work and develop within a supportive, committed and forward-looking Trust.

Closing date for applications: **Monday 30th June 2025**

***Interviews will take place in the week commencing 7th July 2025***

*The school is committed to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to undergo an enhanced DBS check.*

# Job Description

## Science Technician

### Role

To work as part of a team in the technical and practical support of the Science Department to ensure consistent excellence in the standards and achievement, teaching and learning, quality of provision, and personal development of all students within the Faculty. Experience of working as a chemistry technician would be an advantage, though full training will be given.

**Responsible to:** Senior Science Technician

**Responsible for:**

### Long Term

- Maintaining Science classroom resources
- Annual assessment of stock/resource requirements as required by Senior Science Technician

### Operational

- Liaising with teaching staff to discuss lesson requirements
- Carry out preparation for lessons and deliver on time
- To clear away as needed at the end of lessons
- Ensuring that equipment is maintained, cleaned and stored appropriately
- Ensuring the health and safety procedures are understood and followed
- Maintaining stock of chemicals and equipment
- Dealing with health and safety emergencies
- General laboratory maintenance
- Trialling practical activities
- Providing technical assistance to trainee teachers, (also to teachers who are unfamiliar with a particular set of equipment)
- Keeping good, clear records of daily schemes of work
- Maintaining stock of books, worksheets and video programmes
- Assisting with preparation for Science trips; also, going on field trips when required
- Assessing risk of technician activities as well as classroom practical's

### Work with Science Teachers

- Liaise and agree weekly lesson requirements
- To review subject/topic requirements on a regular basis

*Date last reviewed: June 2025*

# Person Specification

## Science Technician

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSED BY
<b>QUALIFICATIONS AND EXPERIENCE</b>			
Minimum of 3 GCSEs Grade C or above, or the equivalent. Must include Maths and English	✓		Application form and interview
Experience of working in a laboratory environment		✓	Application form and interview
Experience of working in a school		✓	Application form and interview
Experience of working with young people		✓	Application form and interview
A commitment to safeguarding the welfare of children	✓		Application form and interview
<b>KNOWLEDGE and SKILLS</b>			
Good oral, written communication and numeracy skills	✓		Application form and interview
Good IT skills (Excel, Word, Outlook, Google)	✓		Application form and interview
Ability to work on own initiative	✓		Application form and interview
Ability to prioritise and organise own time	✓		Application form and interview
<b>BEHAVIOURAL ATTRIBUTES</b>			
Willingness to learn	✓		Application form and interview
Good organizational skills	✓		Application form and interview
Ability to maintain confidentiality	✓		Application form and interview
High standards of professionalism	✓		Application form and interview
Flexible and adaptable attitude	✓		Application form and interview
Co-operative spirit / 'can do' attitude	✓		Application form and interview
Positive approach to problem solving	✓		Application form and interview
Patience with children	✓		Application form and interview
Ability to establish and maintain appropriate relationships with young people	✓		Application form and interview

## Person Specification (cont'd)

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSED BY
<b>BEHAVIOURAL ATTRIBUTES (cont'd)</b>			
Responsible and conscientious approach to Health & Safety	✓		Application form and interview
Calmness under pressure / resilience	✓		Application form and interview
Commitment to supporting the distinctive nature of a Church of England School	✓		Application form and interview