



(Please return completed form to PFA Gift Aid Secretary, c/o School office)

BISHOP LUFFA SCHOOL PARENTS AND FRIENDS ASSOCIATION (Registered Charity no. 277012)

Standing Order Mandate

To _____ Bank _____ Branch (name and address)

Please change my existing standing order, for the credit of Bishop Luffa Parents and Friends Association to the following:
(delete if this is a new instruction).

Please pay Barclays Bank, Chichester 20-20-62, for the credit of Bishop Luffa Parents and Friends Association No.2 Covenant Account, Account No. 60164453

The sum of £5 ☐ £10 ☐ £15 ☐ £20 ☐ or the sum of £ ____ ☐

Commencing _____ (date for the amount to be taken out of your account)

And thereafter every month ☐ quarter ☐ year ☐

Until you receive further notice from me/us and debit my/our account accordingly.

Account details

Name of account to be debited _____

Account No. _____ Sort Code: _____

Signature _____ Date _____

OR

I wish to make a donation to the Bishop Luffa School Parents and Friends Association.

I enclose a cheque for £25 ☐ £50 ☐ £100 ☐

Gift Aid Declaration

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BISHOP LUFFA SCHOOL PARENTS AND FRIENDS ASSOCIATION (Registered Charity no. 277012)

Please treat as Gift Aid donations all qualifying gifts of money made

Today ☐ in the past 4 years ☐ in the future ☐ (Please tick all boxes you wish to apply)

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Details of donor

Title _____ First name or initials(s) _____ Surname _____

Address _____

Post Code: _____ Email address: _____ Tel: _____

Signature _____ Date _____

Please notify the charity if you:

1. Want to cancel this declaration; 2. Change your name or home address; OR 3. No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include your Gift Aid donations on your self-assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Updated as per HMRC model 9-5-15dg