

Welcome to Andrewes House



Head of House: Mr Rob Goldsmith and Mrs Emily Duffell

Tutor: Ms Kat Wells

“Smile and the world smiles with you”



What does the Head of House do?

- Supports the transition from KS2-KS3
- Monitors and assesses pupil progress
- Supports the tutor on any pastoral issues
- Rewards success and endeavour
- Develops a House identity and responsibilities
- Helps pupils achieve their true potential



What does the tutor do?

First point of contact for any problems for you and your child.

Go between.

Sees your child every day and so is generally the first to recognise any problems.

Helps to ensure your child is organised and prepared each day.

Helps students form friendships and tries to ensure no one is left out.

Gives each child opportunities to speak, listen and present.

Records attendance and monitors Arbor.



What is different at Bishop Luffa?

- An early start – pack the night before! (Good advice until Year 11...)
- They will be tired
- The school is BIG
- Different teachers, different rooms
- Lockers and what to keep in them (possibly) – PE kit, outdoor coat, packed lunch
- 2 week time table – 5 lessons over 2 weeks
- School planner – Homework, notes and important days
- Lanyard and ID card



Starting at Bishop Luffa on Thursday 3rd September 2026

- Be ready for the 8:00 start
- Plan the route
- Breakfast will be provided so that the year group can eat/meet together
- Have lunch money pre-loaded
- Have your equipment ready
- Bring an appropriate school bag
- Take care of your valuables – especially mobile phones*
- They will be in their tutor group for the majority of lessons





Other Admin'

- What rewards are there for work in lessons?
- Are there any inter-house competitions?
- Are there any extracurricular activities?
- How do I let you know if they aren't going to be in school?
- Where do they eat their lunch?
- What about mobile phones and social media?
- What if my child gets the bus or cycles to school?

Pupils who wish to cycle to school should complete the Cycle Parking Permit form - this will be sent as a Google Form at the start of September. All pupils must wear a suitable cycle helmet to and from school. Cycles can be left in the cycle shed just inside the back school gate, and should be padlocked. The cycle shed is locked at 8.30am until 2.15pm.

Year 6 transition day...



Wednesday 1st July

- 9am - 9:25am arrival - 6th form / Y7 House Buddies will pick students up from front and back gate and take to hall.
- Assembly
- Time with new tutor and HoH
 - Photograph taken
 - School tour
- Lunch
- Sample lesson
- 2:15 depart - In at front, out at back or picked up by sibling at 2:30



Settling in to Andrewes House

“Your sons and daughters will be fine, it’s you I worry about!”

Things that help:

- Residential – 2 nights on the Isle of Wight Wednesday 30th September - Friday 2nd October
- Wine and Cheese Evening – Tuesday 15th September at 6:30
- New parents’ picnic (Possibly 3rd weekend in September)
- Facebook page
- The Quiet Place
- Student Support Services
- Support department/pastoral team/school counsellor
- Y8 Buddies
- Andrewes House Whatsapp for parents to organise themselves!



PFA Uniform Shop

- Will be open this term and at the beginning of the Autumn term. Details of the logistics will be sent out soon.
- If you have any uniform to donate, it is always welcomed!
- The shop is run by volunteers – please do say if you'd like to help out.
- Some things are only available at Game Set and Match





Mobile phone policy

- The school advises parents to consider a basic "brick phone" for students in Years 7–9 if a phone is needed for travel.
- Mobile phones of any kind must not be used on the school site.
- Students caught using a phone at school must hand it in daily for the remainder of their time at the school.
- Staff have observed improved behaviour and more social interaction among students since the phone ban was introduced.



Other useful information:

Transition page:

<https://www.bishopluffa.org.uk/home/parents-and-carers/year-6-transition/>

IT applications:

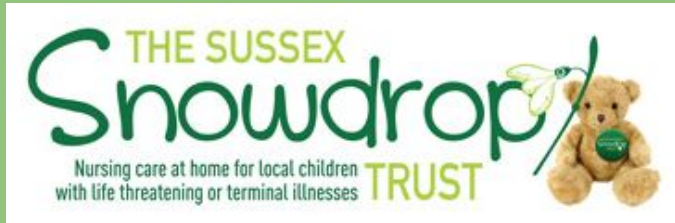
Arbor

Google Drive

Google Classroom



What's special about Andrewes House?



We are a unique charity providing 'Nursing Care at Home' for local children who have a life-limiting or life-threatening illness. Based in the Chichester area of West Sussex.

**epilepsy
society**

Epilepsy Society is the UK's leading provider of epilepsy services. Through our cutting edge research, awareness campaigns, information resources and expert care, we work for everyone affected by epilepsy in the UK.



What's special about Andrewes House?

Inter-house competition





What's special about Andrewes House?

Musical





Year 7 IOW Residential





Celebration assemblies



Charity events

Pilgrimage to Chichester Cathedral

Trips





Sports Day





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