Insight

Insight is available as a website or through an App available through the App store or Google play. To set up the App you can scan the QR code on the website homepage and then enter your username and password.

Logging in

https://insight.bishopluffa.org.uk

1	Username	
	Password	
	Log in	

You will have been sent a welcome email from Insight with your username and password please use this in the first instance to logon.

If you have forgotten your password use the 'Don't know your password?' link and this will send you a new password to the registered email.

Once logged on it will take you to the snapshot page where you can see an overview of attendance and your child's timetable.

Changing between students

If you have more than one child at Bishop Luffa School you are able to change between them by clicking the drop down of the child's name to change to the next one.



General: School dinners

You can see what your child has spent that day and their current balance. You can also see previous transactions.

General: Personal details

This gives an overview of the student's details and your contact details. You can submit a change request on this page.

	Chose	n name:	Jordan Actor	1		Legal name:	Jordan Acton				
		DOB:	11/02/2004			Age:	14 years, 7 months				
		Tutor:	Mr D. Newto	n		Reg Group:	10F				
	SEN	N status:	E - Education	n, Health and	Care Plan	Year Group:	Year 10				
		House:	Hooke (Mrs \	W. Harris)		Ethnicity:	🔥 White - English				
	Country	of birth:	United Kingd	lom 🗹		National identity:	▲ Not specified				
	Na	tionality:	AUnited Ki	ngdom		Gender:	Male				
						Mode of travel:	Walk; 🖸				
		Route:	႔ Not speci	fied		Emergency contact:					
	Dietary requir	rements:	Not specified	6		First language:	English 🗹				
	F	Religion:	🔥 Not speci	fied		Free school meals:	No				
Internal exam number: ULN: 5142336630						Admission number: 004664					
						Student's own contact	t details: ✔▲ 01632 775566 ℃ ✔ ▲ 004664@example.co.uk				
Contact d	letails										
Priority	Name	Relatio	onship Pare	nt							
1	1 Mrs Jayne Acton 22 Gordon Road Harborne Birmingham	n Mother d	other 🖌		01632 775566 🖸						
				2	Add a telephone number						
	В17 9НВ 🖸			V 🏠 🍠	demo 🗹						
If you beli	ieve any contacts a	are missin nation on t	g, please add this page is co	them here.	plete, you do not need to do anything else.		Add contact				

You have the ability to edit some data fields these are marked with a pen and pad icon and can also add a note if you so wish which might explain a date the change is happening from or other relevant information. Once this has been checked by the school the change will be made and your record will update.

General: Timetable

This gives the timetable for each week you can use the arrows to look at previous weeks or future dates.



Date	Summary	Document
Status: Start Date:		E - Education, Health and Care Plan 25/09/2018
Needs		

Attendance: Attendance Summary

Please note: Attendance for the last 2 weeks has not been validated and may not reflect any amendments or additions.

Details tab: This shows a week view of attendance and the lessons your child has been signed in for and pie charts of the overall week's attendance.

etail	Caler	ndar												
Veek-b	y-week													
Week beginning		g	Mon AM	Mon PM	Tue AM	Tue PM	Wed AM	Wed PM	Thu AM	Thu PM	Fri AM	Fri PM	Attendance	
	03/09/2	2018	ŧ	ŧ	ŧ	ŧ	L	X	L	X	L	X.		100%
	10/09/2	2018	L	X	L	X	L	X	L	X	Y	Y		100%
	17/09/3	2018	Y	Y	L	X	L	X	L	X	L	X.		100%
	24/09/2	2018	L	X	L	X	L	X	L	-	L	X.		90%
	01/10/2	2018	-	X.	I	I	L	X	L	X.	L	N.		70%
	08/10/2	2018	L	$\langle X \rangle$	L	$\langle X \rangle$	L		L		L	×.,		100%
ode su	ummary													
	Code	e Description					Count	%						
	-	All should atte	end / N	lo ma	rk rec	orded	2	4.3					- All should attend / No mark recorded	
	λ	Present (PM)					21	45.7					L Late (before registers closed)	
	I	Illness					2	4.3						
	L	Late (before r	eaiste	rs clos	sed)		21	45.7	,					



Calendar view:

Shows the school year and you can select a date and see which lessons your child attended on a selected date.



Attendance: Attendance Comparison

This shows a line graph of the past 4 weeks attendance and it compares the child's attendance to the year group and house that they are in. Also shows the past 4 weeks of attendance for just the child.



Attendance: Attendance Career



This shows the attendance of each term since the child joined the school.

Subjects

This shows an electronic Reports, Progress Grades and Effort Grades for the child which can be downloaded and/or printed at home.

Attendance: 42 but of 45 sessions (91 3%)

SC Softw	Teleph	TASC :	School	- Coxwell Road - Wolverhampton Headnaster-Amin Ter
	CHO OF	term rep	JOILI	or Kan Plikington
Subject	Attendance	Attainment	Effort	Teacher's comment
Art	93%	4	0	Excellent work
Hathematics	93%		8	Overall a good term
English	95%	-	8	Good entant this term
		1. Excelori 2. Abons Ave 3. Avatage 4. Debre Ave 5. Limited	A V C S C S Filipe D C E.U	ery Geed ool asfertory auerg Concern naceptable
Form Tutor's come Karl is working cor	nents nintently well but	needs to keep th	a up in th	w next term to convert he efforts into exam success. Segred: